

Role Specifications - Brigade Colonel Cadets

Duty Location	Reports To	Rank Range
Brigade Headquarters	Brigade/RPOC Commander	Colonel

Responsibilities

Ser	Duty	Ser	Task
1	Assurance	1.1	Acting as the Delivery Duty Holder (DDH). Ensuring that safe training for cadets is conducted as prescribed in the APC (ACF) syllabus, training manuals and <u>AC72008 Cadet Training Safety Precautions</u>
		1.2	Ensuring county compliance with Health and Safety and Safeguarding regulations, also ensuring that security guidelines and policies are being implemented and adhered to
		1.3	Maintaining an over view of all ACF Officers and AI within the Brigade AOR while attending ACF activities ensuring the Brigade/RPOC Commander is kept informed.
2	Liaison with RFCA about	2.1	Performance of the Senior County Staff to include County Manning Stats and Cadet numbers.
		2.2	Administration of the Counties and CCF detachments
		2.3	Monitor the recruitment and retention of ACF Adult Volunteers.
		2.4	Encourage the submission of state Honours and Awards
		2.5	Chair the Cadet Welfare Fund committee
		2.6	Be the cadet representative on the RFCA Management Board.
3	Brigade Tasking	3.1	Monitor the Duke of Edinburgh's Award outputs across the 4 counties and the CCF detachments within the Bde AOR.
		3.2	Interview for suitability, CCF commissioning applicants.
		3.3	Represent the Brigade Commander at significant ACF events
		3.4	Standing member of Brigade selection boards for senior ACF County appointments.

4	Representation and liaison	4.1	Promoting the Cadet Movement within the community, enhancing the awareness of the Army, RAF and Navy. Maintaining good public awareness of Cadets by fostering effective community engagement.
		4.2	Representing the ACF and CCF within the local communities of the West Midlands as appropriate.
		4.3	Liaising and fostering links with the local Civic dignitaries including the Lord Lieutenants, Deputy Lieutenants, High Sheriffs and Mayors.
		4.4	Maintaining close links with the Army, (Regular and Reserve) locally, including the CTT, and also the CCF, SCC and RAF AC
		4.5	Identifying the need for ACF and CCF expansion Establishing new detachments in areas where potential exists, arranging the resources to support them and closing detachments which are no longer sustainable